YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution   IMAMUL HAI KHAN LAW COLLEGE

- Name of the Head of the institution   V.K.SINGH

- Designation   PRINCIPAL

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no   06545268708

- Mobile No: 9431128280

- Registered e-mail ID (Principal)   imamulhaikhanlawcollege@rediffmail.com

- Alternate Email ID   rak660@gmail.com

- Address   SECTOR-6

- City/Town   BOKARO STEEL CITY

- State/UT   JHARKHAND

- Pin Code   827006

2.Institutional status

- Affiliated / Constitution Colleges   affiliated

- Type of Institution   Co-education

- Location   Urban

- Financial Status **Private**

- Name of the Affiliating University **Binod Bihari Mahto Koyalanchal University**

- Name of the IQAC Co-ordinator/Director **Manjeet Kumar**

- Phone no. (IQAC) **06542268708**

- Alternate phone No.(IQAC) **9939561683**

- Mobile (IQAC) **9031947293**

- IQAC e-mail address **imamulhaikhanlawcollege@rediffmail.com**

- Alternate e-mail address (IQAC) **rak660@gmail.com**

3.Website address
WWW.ihklcbokaro.org

- Web-link of the AQAR: (Previous Academic Year): https://www.ihklcbokaro.org/Img%20Upload/AQAR%202020-21.pd

4.Whether Academic Calendar prepared during the year?
Yes

- if yes, whether it is uploaded in the Institutional website Web link: https://www.ihklcbokaro.org/Img%20Upload/Academic%20Calendar%202023-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.83**	**2016**	**25/05/2016**	**24/05/2021**
Cycle 2	**B**	**2.01**	**2022**	**09/11/2022**	**08/11/2027**

6.Date of Establishment of IQAC
12/11/2013

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
00	**00**	**00**	**Nil**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines   `Yes`

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   `04`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Nil`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`IQAC has promoted to conduct various need based LL.M and Diploma courses.`

`IQAC has purchased and distributed by Projector cameras to other departments/teachers which are helpful for the demonstration of practical sessions.`

`Selected 150 students aspiring for village survey (legal aid).`

`Introduce new skill development and professional training courses like Court visit, National Moot Court Competition.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
Plan to conduct meeting of Internal quality Assurance Cell (IQAC)	Conducted regular meeting of Internal Quality Assurance Cell (IQAC).
Plan to prepare Annual quality Assurance (AQAR) to NAAC.	Timely Submission of AQAR to NAAC.
Initiate in collaboration with various courts	Extensive through District Court, High Court and Supreme court.
Ensure best performance in village survey	We had village survey at college level.

13.Whether the AQAR was placed before statutory body?   **No**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	IMAMUL HAI KHAN LAW COLLEGE
• Name of the Head of the institution	V.K.SINGH
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• Address	SECTOR-6
• City/Town	BOKARO STEEL CITY
• State/UT	JHARKHAND
• Pin Code	827006
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• Type of Institution	Co-education
• Location	Urban
• Financial Status	Private
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• Name of the IQAC Co-	Manjeet Kumar

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• IQAC e-mail address	**imamulhaikhanlawcollege@rediffmail.com**
• Alternate e-mail address (IQAC)	**rak660@gmail.com**
3.Website address	WWW.ihklcbokaro.org
• Web-link of the AQAR: (Previous Academic Year):	https://www.ihklcbokaro.org/Img%20Upload/AQAR%202020-21.pd
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.ihklcbokaro.org/Img%20Upload/Academic%20Calendar%202023-24.pdf

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• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	04	
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13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	19/03/2024

15.Multidisciplinary / interdisciplinary

Multidiscipinary approach with an integration of social science and Law.

16.Academic bank of credits (ABC):

Not Applicable.

17.Skill development:

As a law college, imparting mooting skills are of utmost priority for which there court room in the college where students get mock court expreience. Also, moots are a part of their curriculm whereby they are supposed to appear in a seperate paper based on moots and seminars in the University Examination. Apart from this, skills are also developed by encouraging students to

participate in national and International Moot court competitions.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

There is an integration of indian knowledge system in the currculum whereby the native language of the state i.e. Hindi is taught to the students since the college is affiliated to BBMKU, Jharkhand. This helps to students to connect to the Indian language while studying law.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College focuses :- To impart high quality, comprehensive and inter-disciplinary legal education, research and analysis to enable theb students to apply the knowledge of law to help those in need. On completion of law degree (LL.B & B.A.LL.B) , the law g raduatespossess the core competence essential to practice law, can join Judicial / Civil service / as officers in (Armed forces JAG Brances) and Corporate sector. The course will help students to achive, academic excellence, discipline and high sense of ethical and moral values.

20.Distance education/online education:

Not applicable. Online education was only undertaken during Covid-19 times when the college was shut as per government orders.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**2**

File Description	Documents
Institutional data in prescribed format	[View File](#)

1.2 Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)	**2**

2.Student

2.1 Total number of students during the year:	**363**

File Description	Documents
Institutional data in prescribed format	View File

2.2 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**150**

File Description	Documents
institutional data in prescribed format	View File

2.3 Number of outgoing / final year students during the year:	**44**

3.Academic

3.1 Number of full-time teachers during the year:	**12**

File Description	Documents
Institutional data in prescribed format	View File

3.2 Number of sanctioned posts for the year:	**16**

File Description	Documents
Institutional data in prescribed format	View File

4.Institution

4.1 Total number of classrooms and seminar halls	**19**

4.2 Total expenditure, excluding salary, during the year (INR in Lakhs):	**2977807**

4.3	**30**
Total number of computers on campus for academic purposes	

File Description	Documents
tyretwey4y	No File Uploaded

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Imamul Hai Khan Law College , Bokaro Steel City has a very well organised and structured mechanism for curricullum delivery and doucamentation. At the begining of each Academic Year ,Academic Calendar and Action Plan is prepraperd by the Principal in consulation with the IQAC members. Seminar is heald by the college on the first day of the new academic session for the UG student to commence the cource/classes.The student are provide infortation regarding the vision , mission and the disciplane of the institution and also about their court of conduct,time -table classes the college administration provides a very well constructed time - table duly approved. The teacher employed the folling teaching methods base on the needs of differents subjects for the effective delivery of the curriculum . Smart Board .Lecture Method , ICT enable teaching - learning method ,Assignment ,Internship and Internal Examination , Imamul Hai Khan Law College has a Wi-Fi enable campus and a rich library to caterthe needs of students .

File Description	Documents
Upload Additional information	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The syllabus as describe by the Binod Bihari Mahto Koyalanchal University ,Dhanbad Jharkhand is followed and implemented in latter and sprite at the Imamul Hai Khan Law College the students all years are put through academic evaluations through veries

activities. Student of the 2nd & 3rd year have special moot courts and contributes to internal evaluation .Also , every semester theair is a mid term examnation held for all papers in all semesters.

File Description	Documents
• Link for Additional information	Nil
• Upload Additional information	No File Uploaded

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric(Data Template)	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Yes

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
• Any additional information	**No File Uploaded**
• University approval for CBCS Programs	**No File Uploaded**
• Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on or value added courses /Certificate programs are offered within the year

0

File Description	Documents
• Any additional information	**No File Uploaded**
• Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
• List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Average percentage of students enrolled in Add on or value added courses /Certificate programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The faculty at the I.H.K. Law College makes a conscious effort to uphold this ideas to not only teach the prescribed syllabus , but also to make the students think differently and make them responsable citizen. Students are taught the important thhical practices as well as human values.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Average percentage of courses that include experiential learning through Moot Courts, seminar courses, Court visits, Arbitration/Mediation/Client Counseling Exercises, Para legal volunteering/ legal aid training, advocate chamber and internship in law firms/NGOs/Judicial Clerkships etc.,(during the year)

169

1.3.2.1 - Number of courses that include experiential learning through project Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, Para legal volunteering/ legal aid training, advocate chamber and internship in law firms//NGOs/Judicial Clerkships etc.,(during the year)

02

File Description	Documents
Minutes of Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting.	**No File Uploaded**
• List of Programmes and courses within it related to Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	View File
Institutional data in prescribed format	View File

1.3.3 - Percentage of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given for the latest completed academic year)

80%

1.3.3.1 - Number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,

80%

File Description	Documents
Participation Certificate in Moot Courts, Court visit report submitted to the University, certificate endorsing the student participation in Arbitration/Mediation/Client Counseling, internship completion certificate provided by the host law firm, NGO. Certificate of clerkship assistances from judiciaries. Note: all documents should have clear dates of engagements and should be on official letterhead	View File
List of Programmes and number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	View File
Institutional data in prescribed format	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
• URL for stakeholder feedback report	**Nil**
Five filled in forms of each category opted by the institution	<u>View File</u>
institutional data in prescribed format	<u>View File</u>

1.4.2 - Feedback processes of the institution may be classified as follows	• **Feedback collected, analysed and action has been taken**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Average Enrolment percentage (During the year)

77

2.1.1.1 - Number of students admitted during the year

231

File Description	Documents
Sanctioned student strength as approved by the University	<u>View File</u>
Student admission list published	**No File Uploaded**
Enrollment Ratio (During the year) based on Data Template (upload the document)	**No File Uploaded**

2.1.2 - Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

23.37

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

54

File Description	Documents
Number of SC, ST and OBC students admitted against the reserved seats	View File
Any other relevant document	**No File Uploaded**
Data as per Data template	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organises special Programmes/ have policies in place for different levels of learners

- **Teaching at college is plnned well in advance , academic calender is prepared and uploded on the website at the beginning of the semester .**
- **Special classes are organised kepping in the mind current issue , placement & on the topic which enhance the domin knowelage of the students .**
- **Additional lectures are orgranised guest speakers & senior professors .**
- **Lectures are conducted by the teachers to help the weak students .**

File Description	Documents
Past link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
231	**17**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **To give practical insight of the working of courts students**

are sent to participate in verious moot court competions .

- For the internal assessmant mid semester exam are conducted , answer sheets are shown to the students , and the questions papers are discussed to help them improve the their quality of their answers .
- College organised annual seminar .
- The college annually organised debates , essay writing competition, demo moot court for students .

File Description	Documents
• Upload any additional information	No File Uploaded
• Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college provied ICT enable tools for effected teaching learning processs in addition to the traditional black board system . The faculty are useing IT enabled learning tools such as PPT , video cliping , audio system various online sources to expose the students for advance knowalage & practical learning.

Class room is well equipped with latest smart board and touch board to provide smatest way of teaching learning experience to the students by projecting visul elements which healps students to lear faster.

File Description	Documents
• Upload any additional information	No File Uploaded
• Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors assigned to students for academic and other related issues:

07

File Description	Documents
• Circulars pertaining to assigning the mentors to mentees	View File
• Mentor diary and progress made	**No File Uploaded**
institutional data in prescribed format	**No File Uploaded**

2.3.4 - Ratio of students to mentor for academic and other related issues during the year

2.3.4.1 - Number of Student mentors/teaching assistant identified for student to student mentoring

07

File Description	Documents
Official Proceeding of Student Council selecting the student mentors or Minutes of the relevant Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting identifying the student mentors or teaching assistants for mentoring students	View File
Institutional data in prescribed format (Data Template)	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Average percentage of full time teachers against sanctioned posts during the year

09

2.4.2 - Average percentage of full time teachers with Ph. D. / LL.D during the year (consider only highest degree for count)

55

2.4.2.1 - Number of full time teachers with Ph.D./LL.D year-wise during the year

01

File Description	Documents
Phd/LLD Degree certificates of the faculty	View File
Any additional information	**No File Uploaded**
List of full time teachers with Ph.D./LL.D. and number of full time teachers during the year (Data Template)	**No File Uploaded**

2.4.3 - Average teaching experience of full time teachers (Data for the latest completed academic year in number of years)

04

2.4.3.1 - Total experience of full-time teachers

09

File Description	Documents
Any additional information	**No File Uploaded**
Teaching experience as certified by the head of the institution	View File
Institutional data in prescribed format	**No File Uploaded**

2.4.4 - Measures taken by the institution for faculty retention

- **ESI**
- **EPF**
- **Staff Quater**

File Description	Documents
Policy measure taken by the institution to combat faculty attrition and to retain experienced and quality faculty.	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal asessment of the students consist of a mid - term exam ,which contains marks like preparation of assessment copy and written exam which are taken accarding to the Binod Bihari Mahato

Koylanchal University ,which is as under :-

LL.B

- Assessment copy : 15marks
- Mid Term Exam : 15 marks

Total : (1st to 3rd year)

B.A.LL.B

- Asessment copy : 10 marks
- Mid Term Exam : 10 marks

Total : (1st to 5th year)

The Meachanism of above stated axam is veray transperant were before the acdamic year the Principal of the college conducted meeting with the faculty members wherein strategies relating to internal assessment are discussed and at the very begnning of the classes ,allthe teachers explin the students about the internal assessment and it evaluation processes including the paper and University direction regarding the same .Noticed Board is also used from time to communitation with the students and informe them about intrnal assessment and related details.

Apart from this Seminars, Debates andMoot court are organised by the college and students are given appropriate time for the preparation of the same under the constants guidance of the faculty .

File Description	Documents
• Any additional information	No File Uploaded
• Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism of the Imamul Hai Khan Law College to deal with internal examnation related grievances is transperants ,time bound and efficient . To deal with internal examination related

strategies are discussed in advance in meeting with faculty
members organised by the Principal of the college at the beginning
of the acadimic year .all the teachers at the very beginning of
the classes expalin students about intrnal assesment and its
evaluation processes including paper pattern marks and university
direction regarding the same .

After internal exam are conducted ,the copies are evaluated by the
subjects experts and marks are provide on the basis of the
students performance. However ,if the students is not satisfied
with the marks the college provide appropriate opportunitiesto the
students to hear their grievance . The answer sheets are shown and
discused by the subjects expart in the classroom to settle the
queries of the students .Parents are also informed about the
performance of the students through presents teacher meeting
conducted reguarly.

File Description	Documents
• Any additional information	No File Uploaded
• Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The vision of the collegeb is to taken a holistic view of
education and to focus on both academic as well as personality
development of the students and also help students to again
innovative and practice ideas . The college emphasize on the
hoslistic development of the students with regard to this , the
curriculum implemention is given due emphasis on the learing
outcome.

- Judiciary
- Judge Adjutant Geneal (JAG) Branch of Indian Army
- Administrative Services
- Advocate
- Faculty in the reputed institution
- Corporate sector / Law firms

File Description	Documents
Upload any additional information	No File Uploaded
Past link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our College is affiliated to Binod Bihari Mahto Koyalanchal University .We offer 5 years . B.A.LL.B and LL.B Under Graduate programs and the instution folloes the curriculum designed by our affiliated University . The college begain professional institution reguarly and contuouasly monitor POs ,PSOs & COs .through the students progress and performance and lectures delivered at various instances to ensures that the outcomes are attained in conformity with the college vision and mission statement .

The mechanism of measuring attainment of COs,PSOs & POs and its level adopted by the college throughout the programme /course are as follows:-

- Acdemic calander of our Affiliated University are strictly followed
- Lectures delivered and lesson plain of each and every subject is reguraly scrutinized so as to ensure that the syllabus is compelted and properly understood by he students with in the stipulated time and the students may get ample time to prepare for the semester examination .
- All the subject teachers maintain Acadimc Diary in every academic year .
- To Monitor POs , PSOs & COs regular feedback are taken .
- Progress and performance of students are monitored by every teacher regularly through group discussion , semanir presentation , debated and moot court presentation .
- Staffs meeting are regularly organized by the college where in progress of students are disused .
- The performed of the studentsin internal exmanation is critically analyzed and appropriate measures are taken so as to enhance student performance.

2.6.3 - Average pass percentage of Students during the year

```
86.30
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2.6.3.1 - Total number of final year students who passed the university examination during the year

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73
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File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information Provide link for the annual report	**No File Uploaded**

2.7 - Student Satisfaction Survey

2.7.1 - Online student satisfaction survey regarding teaching learning process

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00
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File Description	Documents
• Upload any additional information	**No File Uploaded**
• Upload database of all currently enrolled students (Data Template)	**No File Uploaded**

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

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00
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File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects / endowments	**No File Uploaded**
List of endowments / projects with details of grants (Data Template)	**No File Uploaded**

3.1.2 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.2.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during the year (Data Template)	**No File Uploaded**

3.1.3 - Funded Seminars/ Conferences /workshops

3.1.3.1 - Total Amount received through funding from Government and Non-Government agencies for Seminars/Conferences and workshops during the year(Amount in lakhs)

00

3.2 - Research Publications and Awards

3.2.1 - Percentage of teachers recognized as research guides

00

3.2.1.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.2.2 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.2.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information List of research papers by title, author, department, name of journal and year of publication (Data Template)	View File
Institutional data in prescribed format	View File

3.2.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

00

3.3 - Extension Activities

3.3.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

- The college belive that thode graduating from the college should have the qulity of mind and soul knowlage and skill, drive and confidenceso that they can contribuated to the well being of the society.
- The college has fully function legal aid clinic. A lawyer from the district for providing leagal services authorities (D.L.S.A) reguraly vitiesthe college for provide free legal aid.
- The college has also organised severl debates & lectures an severl social issues such as tobacoo its allied products hazardous for life .
- Keeping in mind the drug abus problem in the society the students of the college took outh on drug abuse its prevention.
- The N.S.S students of the college have worked and continuously working on tree plantation , Woman's right and issues related to the female feticide etc.

3.3.1.1 - Number of teachers recognized as research guides

00

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of awards / recognitions received for research/innovations by the institution/teachers/research scholars/students during the year

3.3.2.1 - Total number of awards / recognitions received for research/innovations won by institution/teachers/research scholars/students year wise during the year

00

File Description	Documents
e- copies of award letters	No File Uploaded
Any additional information	No File Uploaded
List of innovation and award details (Data Template)	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/ NCC/Government and non-government bodies other clubs during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc during the year (Data Template)	No File Uploaded

3.3.4 - Average percentage of students participating in extension activities at 3.4.3. above during the year

43

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`100`

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Average percentage of students who participated in extension activities with Govt. or NGOs etc.,	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

`01`

File Description	Documents
e-copies of linkage related Document	View File
Any additional information	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

`01`

File Description	Documents
e-Copies of the MoUs with institution./ industry/ corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The insitute is well equipped with the facilities for teaching learning activites as mentioned below.

- **The classroom are well equipped with projecter & (Smart Board) for interactive teaching in the classes .**
- **The libreary of the institute is well furnished , neathness first priority and has a huge collecton of books journals ,magazines , reaport, e-resources, newspaper etc.It also consists of a reading hall close to the library with a capacity of 60 students.**
- **The institute is equpped with Wi-Fi Campus & computers facilities which is used by the students for preparation of academic courses .**
- **Moot court hall ,essential for law , is provided with aseating of 60 students (1 section) & is well -equpped with withness boxes which gives the students a Mock Court Experience.**
- **Institute also has a Computer lab that is equipped with 30 desktop computer**

File Description	Documents
• Upload any additional information	**No File Uploaded**
• Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Here are adequate sports facilities in the institute .

- **Designeted area for playing vollyball & badminton separately for boys & gairls.**
- **Common Room for boys & girls separately are available.**
- **The indoor has fascility for game sucha as the Common Room (boys) chees, carom & other board game that can played indoors , common room .**
- **Common Room for Girls are also provide with chees , carom & that can be played indoors .**
- **For outdoors Sport the institute has one synthic basketball Cricket ground , football ground ,also with practices pitch for Cricket .**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31.57

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

06

File Description	Documents
Upload any additional information	**No File Uploaded**
Geotagged photos of classrooms clearly displaying the ICT Facilities	<u>View File</u>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Average percentage of expenditure, excluding salary for infrastructure augmentation during the year(INR in Lakhs)

50

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1365609

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited statements of accounts highlighting spending towards infrastructure augmentation	<u>View File</u>
Excluding salary during the year(Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Alibarary essential vital part academic instion .To keep this in mind The Imamul Hai Khan Law College provide students , with extensive Liberary facilities to grow and develop maxmimum knowladge in the field of Law .

- **Students are allowed free accecc in order to make it students frriendly .**

File Description	Documents
• Upload any additional information	**No File Uploaded**
• Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above

File Description	Documents
• Upload any additional information	View File
• Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Average annual expenditure for purchase of books/e-books and subscription to journals/e- journals and legal databases during the year(INR in Lakhs)

205393

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

205393

File Description	Documents
Any additional information	No File Uploaded
Audited statements of income expenditure highlighting the expenditure towards purchase of books, journals and databases	View File
• Details of annual expenditure for purchase of books and journals during the year(Data Template as of 4.2.2)	No File Uploaded

4.2.4 - Percentage per day usage of library by teachers and students (foot falls and login data for online access)

50.6

4.2.4.1 - Number of teachers and students using library per day over last one year

117

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students (Library accession register, online accession details to be provided as supporting documents)	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Keeping in view the current requirement of the student the entire campus is connected to the internet & has the latest e - soursec .

- **Internet facilities via Wi - Fi (100 Mbps)**
- **Internet facilities via Clientless (Wired)**
- **Latest Cisco Manageable switches Routers .**
- **Maintain Website by PHP & HTML 5 Coding**
- **4 CCTV cameras with recourding facility & installed throughout the Institure .**

File Description	Documents
• Upload any additional information	[View File](#)
• Paste link for additional information	**Nil**

4.3.2 - Student – Computer ratio during the academic year

11:1

File Description	Documents
• Upload any additional information	**No File Uploaded**
• Student – computer ratio	[View File](#)
institutional data in prescribed format	**No File Uploaded**

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line)	• **50 MBPS - 250 MBPS**

File Description	Documents
• Upload any additional Information	**No File Uploaded**
• Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year(INR in Lakhs)

00

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

At IHKLC The college has made commendable effort to augment the infrastructure to keep pace with academic advancement and growth . The infrastructure is used optimally in such a manner that there is minimum problem occurring in cconducting the classes . the college has sufficant classroom & structure (room & halls)it has upgraded library , additational instrument & equipment for power back up , photocopying center exists for the students in the college .

THe College keeps the maintenance of infrastructure , facilities & equpipment by inviting experts , Mechanic , Electrician & equipments by inviting , but the offical staff also takes care of the regular purchase needs .

The college have IQAC office a common faclity available to the students as griveance redressed cell, a canteen , a common room using in adjoining building Aqua guard is fitted for fitltered drinking water . the seminar hall/ moot court hall / conference hall are there for extra - curriculum activites regarding sports outdoor & indoor games .

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Average percentage of students benefited by scholarship/freeship by the institution, Government and non-government bodies, industries, individuals, philanthropists during the year

90

5.1.1.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

46

File Description	Documents
Upload self-attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	<u>View File</u>
Scholarship sanction letter Average percentage of students benefited by scholarships and free- ships provided by the institution, Government and non- government agencies (NGOs)during the year(Data Template)	**No File Uploaded**

5.1.2 - Capacity building and skills enhancement initiatives taken by the institution include the following 1. Soft skills 2. Language, communication and advocacy skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness about use of technology in legal process	2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.3 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

00

5.1.3.1 - Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counselling during the year(Data Template)	No File Uploaded

5.1.4 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Average percentage of placement of outgoing students during the year

100

5.2.1.1 - Number of outgoing students placed during the year

44

File Description	Documents
Name of the student placed	**No File Uploaded**
Name of the employer	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

5.2.2 - Percentage of Students enrolled with State Bar council

00

5.2.2.1 - Number of Students enrolled with State Bar council (data for last completed academic year)

00

5.2.3 - Average percentage of students progressing to higher education during the year

00

5.2.3.1 - Number of outgoing student progression to higher education

00

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education (Data Template)	**No File Uploaded**

5.2.4 - Average percentage of students qualifying in state/national/ international level examinations during the year(eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations)

00

5.2.4.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year(Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trail advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition

00

5.3.1.1 - Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/ Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level during the year (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- **The students play an active role in the day to day activity of the college .**
- **The students are apponted as prefects as well as activity cordinators through conduct of interview and on the basis of there credentials and performance in the interview are selected for verious post .**
- **The students to this posts are selected by aboard which usally comrises of principal of faculty members .**
- **Institute Prefect (Boys & Girls): 3th year students .**
- **Vice Institute Prefect (Boys & Girls) : 3th year students.**
- **Sport Prefect (Boys & Girls) : 3th year students**
- **Sport Vice Prefect (Boys & Girls) : 3th year students .**
- **Cultural Prefect (Boys & Girls) : 3th year students .**
- **Hospitality Prefect (Boys & Girls) : 3th year students .**
- **Activity Coordinators**
- **Once selected , the students are allocated duites which they performance through out the acdamic session .**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Average number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during the year

5.3.3.1 - Number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during the year

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File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year(organised by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Contribution of alumni to the Institution contribution of alumin to the institution contribution of to the instiyution is the conisderable topics. The role of out going students of the institution is very important for the development of the instrituion basically getting food result in Examination . Most of the students take part in competition Exam before getting license for practice . They get sucess in B.C.I Examnation & most of the students outgoing with getting good results . It is the contributed of this College for the students welfers of the students. They also inspired our institution for other to taken admission in good numbers.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governance of the Imamul Hai Khan Law College Bokaro, Is and absolute harmony with the vision and mission of the college .

Vision-nurture in the young minds , the tenets of justice , equity and consciense .

Mission -

- To impart high quality , comprehensive & interdisciplinary legal education , practial analysis to enable the students towards application of the knowlage of law and justice as an instruments of social , poltical and economic change .
- To promate among the students , acdamic excellence , discipline , personal character , high senseof ethical and moral value , rule of law and objective enshrined in the constitution of India .
- To produced law graduates possessing the core competencies essential to embarp on the practice of law , judicial or civil services , or as officers in the armed forces and corproate sector .
- To promote co-curricular activity for holistic personality development of the student.

To Imamul Hai Khan Law College , has done extremely well in working towards its vision . students have not only benefited from clssses but have also participated and faired extremily well in a multitude of online / offline events & other activites .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Imamual Hai Khan Law College function in a well structure and defined manner to ensure participaltive managment at all levels of decision making . The Cillege function under the supervision of the Principal of the college . Powers relating to running the colleges, have been delegated to the Conveners / Co-ordinator of the differnt committee / cell constiution by Principal .

Besides this , Internal Quality Assurances Cell is working in the institution with the objects of enhancing the quality of legal education being institution .it prepares Action plans for every ecademic year and Faculty members play a significant role in the planning and implementation of the same . Students representative are also involved wherever necessary . Every activity of the institution is monitored through IQAC.

Local management committee / College Development Committee consisting of teaching and non - teaching representatives and management is the best example of participative managment .

Other committees viz. Purchase Committee, Bulilding Construction Committee , Admission Committee and Internal Complains Committee are also working in the institution with the objective of decentralized governance wherein all activities are performed by collective efforts of all faculty member .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Before commencement of the academic year faculty meeting with IQAC

coordinator and under the chairmanship of Pricipal is arranged in which overall planning to all curricular and extracurricular activites are tentatively decided keeping in mind acadimic celender issued by the university . Hence every avtivity conducted in the institution is properly planned is properly planned and as far possible documented . details of one such activity is as followes :

Ones of the unique features of our institute is Moot court activity , This activity is conducted to develop the advocacy and argument skills of students . The institution conducts this activity under two heading namely , internal moot and external moot .

The college conduct sellection rounds for sending students participte in Interternational , National and state level Moot Court Competition organized by other legal institutions.

The institution conducting several activites to develop the advocacy skills and communication skills which is vital for an advocate . every activity of the institution is carried out through proper strategic planning and co-operation of all stakeholders i.e. students staffs , managment and alumni .

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

IQAC is established in which one faculty acts as coordinator few other are members , A part from faculty members managments representatives, Educational experts outside the institution also are involved as the members of IQAC . it is a peculiar features of this institution also are involved as the members of IQAC . it is a peculiar feature of the institutio that all faculty members even those who are not members of the IQAC are invited for the discussion on sertain academic and other issued of importance . For administration and selected of books in the library , Library committee is for the redressal of students griveances redressal

committee is established . The Local complained committee conducts various events for the genders sensitization and for prevention of sexual harresment on the campus .Anti ragging cell is well in places . Students at the time of admission are mandatorily filling online affidavit pertaining to non indulgence of ragging activities . Anti ragging cell which also has anti ragging squared workers with vilgilance.

As he institution is granted institution and affiliated Binod Bihari Koyalanchal University , Dhanbad UGC guideline BCI guideline for teaching staff and for non teaching dtaff standerd code is followed . for the recruitement promotional policies . organogram of the institute is uploded on the college website . steps for promotion of the faculty are taken in time and suport & procedure required to be followed by the institution .

File Description	Documents
Upload any additional information	No File Uploaded
Link to Organogram of the Institution webpage	Nil
Paste link for additional information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	D. Any one of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Taking in to considerration the institution teaching adopted practices & various effective welfare measures for teaching and non - teaching staff .

List of Existing Welfare Measures

Provident Fund scheme is provided to teaching and non - teaching staff Female faculty and non - teaching staff Medical expenses reimbursement for teaching and non - teaching staff ESI provide provided to all the staff members in case of accident in which family members get Detail of personal local given to a Non - teaching staff .

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies publication and other academic incentives during the year

00

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of the teachers provided with financial support to attend conferences	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

6.3.3 - Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the year

00

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Average percentage of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year

00

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the institution	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development Programmes during the year(Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has aneffective system for performances appraisal of the staff .

Performance Appraisal of the Faculty - At the end of everyacadimic

session , the Annual Confidential Report duly filled by the faculty is submitted to the Principal who is the Institution officer . Then ACR are forwarded to the Chairman who is reviewing officer .

Performance Appraisal of the non - teaching staff - the Annual Confidential Report duly filled by the non teaching staff is submitted to the Register who is the Initiating Officer .Than ACR are forwarded to the Principal who is reviewing officer .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

For every institution , well managed finance is its backbone . It ensure proper utilization and mobilization of fund received . It is the practice and belif of Imamual Hai Khan Law College to ensure that the fund recevied by the college is channelized very well and the record are well maintained . The accounts departments takes the extra care and caution to ensure tranparency and accuracy . The internal audit is handled by the college accountant which is conduct annually . The person in charge while verified the accounts keeps track of the expenditure and also maintain records substantiated with the invoices. it is futher verified by the external audit , which is conducted by a registered Chaeter Accountant appointed by the Imamul Hai Khan Law College Bokaro . The income tax are rightly filled everyfinancial year without default by the employes of the College .The accounts department ensure that every details is recorded , and transparency is maintained with utmost diligence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year(INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year(Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The administrative office along with the Head of the institution , after judicious . deliberation , prepare the annual budget and allocate fund for the varios events , activites ,day to day events and contingency to ensure that the students have fruitful time during their academic life. The college ensure hat all incidental expenses incurred by any person of the institution while working for the cillege and on behalf of the .After fund allocation , the resources provide are utilised with utmost care cautions. as the college is part of a University , the opportunities are many and the students as well as the staff are encouraged to utilized the same to a large extent.

Annual Budget is prepared after considered recurring and non recurring expenditure.

Accounting Normsprescribed by University are strictly followed for all monetary transaction by the purchesed committee and accounting is done by using accountants to ensure transparency.

Internal as well as external audit by audit Department of Parent Institution ,C.A. is mandatory every year .

All measure financial transaction and Audit Compliance are discussed in meeting to ensure adherence buddget.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

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Objectives of the IQAC are :-
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- Assure observance of minimum quality standards in academic and administrative performance of the instution .
- To work consistently towerds the enhancements of qulities through internalization of qulity culture and institutionalization of best practices .
- To develop a system that will contribute towards the quality up gradation of the overall performance of the institution and evolve mechanism for it.

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IQAC shall evolve mechnisms and procedures for
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- Ensuring timely ,efficient and progressive performance of academic , administrative and financial tasks;
- Equitable access to and affordability of academic programmes for various sections of socity;
- The relevance and quality of academic programmes;
- Optimization and intergration of modern of teaching and learning ;
- The credibility of evaluation procedures ;
- Internal Quality Assurance Cell looks after development of college from all point view i.e. students , teacher , staff and all stake holders of the college .
- IQAC helps in including qulitycontents in the academic as per new requirementand needs of students .
- IQAC provides platforms for discussion related to new pedagogies of teaching -learning in the college .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The reguraly dives into the lecture methods currently used and perpose any improvement that hey may be benefical for both the faculty and the students .
- Every teaching faculty of our college at the beinning of the semester submits a detailed leson plan for the students semester ahead and how he/she intents to carry out the process . Further , a synopsis of the syllabs is provided to all students to give them an ideas of what to expect.
- Each and every studentsis requried to presents a seminer in the classalloted to by the faculty .
- Students are also given assignments and projects to be completed over the cource of the semester and this must be submetted as and when directed to the students .
- We not only teach the practical aspects of law , but also throughly prepare them for competitive examinations .
- We hold remedial classes for students with special needs in order to enable the faculties to cater it with utmost efficiency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements Collaborative quality intitiatives with other institution(s) Participation in NIRF Academic and Administrative Audit Disability/gender/diversity audit Any other	Any 2 of the above

quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution(Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the institution for the promotion of gender equity during the year

The college takes almost care for the safty and security of students especially girls students. During the regular interval of time female teachers takes the feedback from the girls students in case of any problem College try its best to solve their problems.

1. **Safety and security:-The college has installed the CCTV cameras in the college campus. The College has deployed twenty hours security guard from the security services. During this years not for asingle time secutity of the girls students shake.**
2. **Counseling:-All the teaching faculty have good communication with the students especially ladies faculty with girl students. The lady faculty of the college are actively and informally discuss and interact with the girls students in group and personally too as per need.**
3. **Common Room:- There is sepatate common room for girls, with adequate facilities. Girl's students are also provided with seperate toilet facility.**

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: Safety and security,Counselling,Common Rooms, Sanitary Napkin dispenser and incinerator,Day care center for young children, Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

- **The College has deployed the servents to maintain the cleanliness of the campus. Separate bins for solid and liquid waste are kept all across the campus. Blue bins are kept for the solid waste and green bins are kept for the liquid wastes the other official solid waste such as scrap furniture and waste papers etc are sold out.The College has dump for storage of the solid waste to make fertilizers which were used in the plants. Dried leaves of the plants are segregated from other solid wastes.**
- **The college has well maintained dranage system. The used water drained by the outlet to the Bokaro Steel Plant Authority main drainage .**
- **Recently both side side printing is carried out as per the requirement and to avoid wastage of paper.**
- **E-waste and defective items from computer lab and office are being stored properly. Awareness about e-waste is tried to be created amongest staff.**
- **The foliage waste is collected and is disposed off in an eco-friendly manner rather than urning and causing harm to the environment**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**Nil**
Geotagged photographs of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the Above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Any other relevant documents	**No File Uploaded**
institutional data in prescribed format	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
institutional data in prescribed format	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment A. Built environment with ramps/lifts for easy access to classrooms. B.Divyangjan -friendly washrooms C.Signage including tactile path, lights, display boards and signposts D.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment E.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	Any 2 of the above

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college endeavour to provides equal access to opportunities and resourses for people who might otherwise be excluded or marginalized. The activities of various centres and socites being run by the colllege. Every year it is a customary to celebrate Fresher's day and farewell to give a frindly atmosphere and to create a bond between senior & Junior. Constitution of India and

professional ethics is made mandatory to all students across discipline. To National festival Republic Day & Independence Day are celebrated every year in college for the cause of Nation. The inspiring speeches are conducted.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**Nil**
Any other relevant information.	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitutional Law is an important paper in the LL.B & B.A.LL.B (H) Law course at I.H.K.L.C , Bokaro and after an intensive study study and research in the subject the students are required to clear the paper in the semester exam. Bein a law college, the major thrust of most of the on and off campus activities is on making the students, faculty and staff aware of their rights and duties and turn them into responsible citizens who would disseminate the knowledge so acquired and help in making the world a better place to live in. Upholding the principle of 'participative Democracy', the students are encouraged to take decisions pertaining to various activities that are organised and conducted by thecollege and societies of the college in which they are important stakeholders. As students coordinators they work under the guidance and mentorship of faculty coordinators who apprise and guide them about the values, rights and duties that would enable a smooth run of differen activities concerning their leeaves. They are thus taught to be responsiable citizens of the society.

Further, the Principal holds monthly meeting with the staff to aprise them of their rights, duties and obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organized professional ethics programmes for students, teachers, administrators and other staff during the year Annual awareness programmes on Code of Conduct were organized during the year	C. Any 2 of the Above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	**No File Uploaded**
Any other relevant information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

IHKLC celebrates and observes National and International Commemorative Days with enthusiastic participation and presence of students, Faculty and staff. Some such celebrations are as follows:

- **Celebration of Independence Day- 15 August, 2022.**
- **Celebration of Republic Day- 26 Jamuary 2023.**

- International Women's Day celebration on 8 March.
- Celebration of International Yoga Day 21 June.
- Celebration of Gandhi Jayanti.

File Description	Documents
Annual report of the celebrations and commemorative events during the year	Nil
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response: 1

Title: Open House Sessions

Objective: To provide a meeting ground for the management and students to freely discuss the functioning of the college paving way for betterment of its operation.

Context: To highlights the structural and functional improvement of the college.

The Practice: Open house sessions are organised on a regular basis as per the need and demands of the stakeholders. The session are presides over by the Secretary of the college along with so, All.

Response:- 2

Title: Promotion of universal values among the students.

Objective:-In Today 's world , where majority of the people are pursuing only self interests relentlessly ,the institution recognize the need to inclcate universal values like promotion of truth ,selflessness ,righteousnes etc .

Cotext - This inculcate amoung the students .a) harmonious development of boady , mind soul and promotion of universal values . Values . b) Cultivate inner calmness - a way to peace c) to help

others

The Practice:- . only the nature has capacity to turn up the balance of nature to produces more and more oxygen , but its is only possible when our surroundings are fully of trees and plants .

File Description	Documents
Best practices in the Institutional web site	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Imamual Hai Khan Law College one of the oldest premier for learning of Law in Jharkhand setate. The institution has constantly adapted itself to changing times and circumstances . it has involved with a decent pace and acquired new modes of teaching with its hugely popular 3 years LL.B cources and B.A..LL.B 5 years cources . The college has substantially contributed to the Bar, Bench , Legal academic and the legal fraternity at large in India. The institution focousof elevating and legal fraternity at large in india. The supplement with a more comprehensivevision of providing accessible and inclusive legal education in the state .

Extra- Curricular Activities

Apart from academic activites, The students are immensely encouraged to participate in the extra - curricular activities like Moot Court , Debattes, Free speech and volunter based activites in National Seminar .

Education for All

Our primary motivation is to enhance the participation of women in higher education. We always attemped to ensure the gender balance in our class. It is important to reassure the element of gender sensitization in the students.

File Description	Documents
Appropriate web in the Institutional website	Nil
Any other relevant information	Nil